



Rose Centre Inc Constitution Schedule A: SUPPLEMENTARY AGREEMENT The Rose Centre Community Pre-School Whanau Group (PWG)

A. BOARD & PWG ROLES IN GOVERNANCE of PRESCHOOL

- a. All current Parents and Caregivers of children attending the Rose Centre Preschool are automatically enrolled as members of the RC PWG
- b. The Rose Centre Community Pre-School Whanau Group (“**PWG**”) is to act in the best interests of the Current Preschool Children’s parents / Caregivers to advance the Aims and Charitable Purposes of the Rose Centre (‘**Centre**’).
- c. The PWG is to Appoint a Representative as per the RC Community Preschool Policy “**” per calendar year
- d. The Rose Centre Board (“**RCB**”) will have a permanent Preschool Subcommittee
- e. The Rose Centre Board will have the overall Governance of, and responsibility for The Rose Centre Community Preschool as per the Education (Early Childhood Services) Regulations 2008* and signing off of the Preschool Subcommittee recommendations.

*Appendix A

B. RCB PRESCHOOL SUBCOMMITTEE

1. SUBCOMMITTEE MEMBERS:

- a. The Subcommittee will include the following members:
 - RCB Member will be nominated at the first RC GBM after the RC AGM
 - The nominated PWG representative
 - The Preschool Manager will be an automatic member of the Subcommittee
 - The Rose Centre ‘CEO’ will be an automatic member of the Subcommittee
- b. The Chair of the Subcommittee will either be the PWG Representative or RCB Member
- c. Meeting quorum is 3 members

NOTE: Other Parents or Caregivers are entitled to be voted as an independent RC Board Member at an AGM or SGM. However, Conflict of Interest Clauses will apply in Board discussion and Decision making. Additionally, they will not be a viable choice for the RC Board Preschool Subcommittee

2. SUBCOMMITTEE INCLUSION IN STRATEGIC PLAN

Governing is the responsibility for the long-term health and prosperity of the service. It includes:

- designing and putting into words a vision of what your service will be like in the future
- making sure your service will provide high quality early childhood education for children in 2 years, 5 years, 10 years and beyond
- long-term projects or issues rather than day-to-day matters.

3. SUBCOMMITTEE INCLUSION ROLE IN GOVERNANCE

- setting the direction for the service
- setting performance targets
- developing and following through on policies
- making sure the service has the capacity by way of staff, equipment and money to do all the things you would like it to do
- exercising control by measuring performance against the targets you have set
- understanding what risks the service might incur and having a plan to minimise them
- Monthly reporting for RCB General Board Meeting.

4. SUBCOMMITTEE GOVERNANCE MEETINGS

A. General:

- making sure the service provides quality education for the children so that families will choose our service;
- making sure our service meets the needs of families, both now and in the future, the community, staff, the Ministry, the Education Review Office and other interested parties;
- meeting all our responsibilities on time and at all times;
- review as required the delivery of:
 - a. purpose, values/beliefs and aims of the service;
 - b. written policies and procedures;
 - c. the statement of philosophy;
 - d. progress and responsibilities as described in the long-term plan; and
 - e. ensuring your service keeps families and the community informed and involved.
- 2 Meetings per year with all whanau members invited (Approx Feb & Oct) and an annual survey
- 2 meetings per year for RC PWG Representative to attend RC Board meeting, approx. Term 1 and Term 4
- Subcommittee Meetings are held in the first week of each month, except January.
- The PWG Representative will attend at least 1 Subcommittee meeting per term.
- Submit a Report for the RC Board Monthly GBM

B. In governing meetings, it must be ensured that all members of the subcommittee:

- exercise a 'duty of care' (this is defined as "the standard of care which an ordinary man might expect to take on his own behalf")
- act honestly
- do not use our position for advantage (your responsibility is to the service and you must not try and gain a personal benefit)
- comply with all relevant legislation, MOE, Employment, Health & Safety, ISA etc
- comply with the Ministry of Education's requirements
- act in the best interests of the service at all times.

5. VOTING at RC AGM / SGM

1. The PWG vote is counted as 3 votes in all decisions at an AGM. The current PWG must be present at an AGM / SGM Representative

6. TERM

1. perpetual with **review periods in line with Policy?

APPENDIX A

Education (Early Childhood Services) Regulations 2008

Order a commercial print Print/Download PDF [649KB] 

Search within this Secondary legislation

SEARCH

By clauses	View whole (335KB)	Versions and amendments
-------------------	--------------------	-------------------------

 Contents	 Previous clause		Next clause 	 Tag clause	 Remove	 Previous hit		Next hit 
--	---	--	---	--	--	--	--	--

47 Governance, management, and administration standard: general

(1) The governance, management, and administration standard: general is the standard that requires every licensed service provider to whom this regulation applies to ensure that—

- (aa) the service has regard to any statement of National Education and Learning Priorities; and
- (a) the service is effectively governed and is managed in accordance with good management practices; and
- (b) the service provider regularly collaborates with—
 - (i) parents and family or whānau of children enrolled in the service; and
 - (ii) the adults responsible for providing education and care as part of the service; and
- (c) appropriate documentation and records are—
 - (i) developed, maintained, and regularly reviewed; and
 - (ii) made available where appropriate—
 - (A) at any reasonable time on request by a parent of a child enrolled in the service; and
 - (B) at any time on request by any person exercising powers or carrying out functions under [Part 2](#) of the Act; and
- (d) adequate information is made available to parents of enrolled children and, where appropriate, to the families or whānau of those children about the operation of the service; and
- (e) all reasonable steps are taken to provide staff employed or engaged in the service with adequate professional support, professional development opportunities, and resources.

(2) Each licensed service provider to whom this regulation applies must comply with the governance, management, and administration standard: general.

Regulation 47(1)(aa): inserted, on 19 May 2017, by [section 160\(2\)](#) of the Education (Update) Amendment Act 2017 (2017 No 20).

Regulation 47(1)(c)(ii)(B): amended, on 1 August 2020, by [section 668](#) of the Education and Training Act 2020 (2020 No 38).